

Co-Coordinator: (1) This person will assist the Ministry Point Person, in this case the Children's Director, with all the pre planning necessary to run the event. In this case it would require but is not limited to securing the Police for parking, Organizing and helping to find volunteers, help with training meetings, assist with set up and clean up.

Registration A : (6) Registration Volunteers will attend one training session. They will also welcome guests, pass out tickets and gather family information. Registration volunteers will also assist in writing down information to help match photo's to correct email addresses. Help with set up and clean up.

Photographers A: (3) Photographers will attend one training session. They will photograph families in an efficient manner and assist in making sure we have the right information to email them the pictures. They will also assist with set up and clean up.

Holding Room Volunteers B-C: (5) Holding Room Volunteers will attend one training session. They will assist with managing and assisting the crowd while they are waiting to enter the Trick or Treating area. As guests enter for the Trick or Treating area they will explain the direction to go and answer any questions. They will help with set up and clean up.

Trunk or Treating Control: (4) Trunk or Treat Control will attend one training session. They will assist in making sure the trick or treating area does not get crowded and make sure that people are exiting as planned. They will also assist in keeping people from coming in through the trunk area and direct newcomers to the proper entrance. They will assist with set up and clean up.

Candy Runners: (3) Candy Runners will attend one training session. They will assist providing candy to cars that have run out and also assist with crowd control. They will help with set up and clean up.

Trunk Volunteers: (20 +) Trunk decorators will attend one training session. They will provide a decorated trunk that is kid friendly and provide enough candy to support at least 200 kids. They will assist with set up and clean up.

Exit Control: (2) Exit Control will attend one training session. They will assist with guest as they leave the building answering any questions if necessary. They will assist with set up and clean up.